

Dated: 28th November, 2019

To

The Pay & Accounts Officer
Ministry of Environment, Forest & Climate Change
Indira Paryavaran Bhawan
Jor Bagh Road, Aliganj
New Delhi-110003

Subject: Release of First instalment for the Annual Plan of Operation (APO) 2019-20 of Punjab State under the National Mission for a Green India in FY 2019-20: reg..

Sir,

I am directed to convey the sanction of the President of India to release of Rs. 99.84 Lakh (Rupees Ninety-Nine lakhs, Eighty-Four Thousand only), as 1st instalment of FY 2019-20 (as per details given in the table in Para 5 below) towards Grants-in-Aid to the State Government of Punjab for onward release to the State Forest Development Agency, Punjab (SFDA) in FY 2019-20 under GIM for carrying out Maintenance work as per the approved revised targets of FY 2017-18.

2. The Competent Authority has approved the Annual Plan of Operation (APO) for the year 2019-20 of Punjab with a financial implication of Rs. 11.3078 Crore (Rupees Eleven Core, Thirty Lakh and Seventy-Eight Thousand only) after re-examination of submitted APO. However, the ministry has decided to release funds for the maintenance work, alternative fuel energy devices and corresponding support activities cost with a financial implication of Rs. 4.1333 Crore (Rupees Four Core, Thirteen Lakh and Thirty-Three Hundred only) during 2019-20, to be shared between Central and State Government in the ratio of 60:40 (as per details given in Para 5 below) as per the approved funding norm communicated by Department of Expenditure (DoE), Ministry of Finance (MoF), vide D.O Letter No. 32/PSO/FS/2015 dated October 28, 2015. For proposed advance work, funds will be released on a later date depending upon the availability of funds and progress of work. The L2 Landscape-wise work plan, details enlisting the physical and financial targets are given in Annexure-I.

4. As per the Government of India O.M. No. 55(5)/PF. II/2011 dated September 6, 2016 issued by the DoE (MoF); the State may set aside @ 25% Flexi fund on total liability (including the central and state share). The Centre and the State Government will adhere to conformity with the Guidelines for Flexi Funds within Centrally Sponsored Schemes issued by the DoE before seeking flexi-fund under the scheme.

5. The fund release for FY 2019-20 has been sanctioned based on the prevailing State Wage Rate i.e. Rs. 280.00 per day. In case of any revision in the State Wage Rate, the corresponding additional amount will be provided along with the next instalment. The funds shall be released in the following manner:

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(VIJAY P. DWIVEDI)
अवर सचिव/Under Secretary
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Sr. No.	Particulars	Total Activity Cost
(a)	Total cost of approved APO without Advance Work	413.33
(b)	Amount to be released as Central Govt's share [60% of (a)]	248.00
(c)	Amount to be met by State Govt. as State share [40% of (a)]	165.333
(d)	Amount proposed for 1st instalment [70% of (b)]	173.600
(e)	Less: Unspent balance previous year (2017-18)	73.76
(f)	Adjusted proposed for 1st instalment (d)-(e)	99.840
(g)	Amount to be released as 2nd instalment [30% of (b)]	74.400

6. The Grants-in-Aid shall be regulated in accordance with the provisions contained in GIM Implementation Guidelines of Ministry of Environment, Forest and Climate Change, Government of India, New Delhi (MoEF&CC). The Grants-in-Aid is also subject to the Chapter 9 of the General Financial Rules (GFR) 2017, as amended from time to time, based on the Government of India's decisions incorporated there-under, and any other guidelines which may be issued in this regard, and in particular subject to the following conditions: -

- (i) The Grants-in-Aid to the State Government for onward release to SFDA is subject to the Economy Instructions issued from time to time by the Ministry of Finance or by any Competent Authority so designated.
- (ii) No staff is to be provided specifically for the Scheme.
- (iii) Assets acquired wholly or substantially out of Government Grants shall not be disposed of without obtaining the prior approval of the sanctioning authority of Grants-in Aid.
- (iv) SFDA shall maintain and shall present their Annual Accounts in the standard format as required under GFR 2017 (GFR).
- (v) The entire funds should be utilized by the end of the current financial year on pro-rata basis following the provisions of GFR, 2017. The SFDA shall furnish Utilization Certificate as per GFR 19-A format giving the unspent balance and interest accrued, stating the reason for non-utilization of funds if any, along with its request for the release of next instalment of The Grants-in-Aid certifying that the fund released to them, for which Utilization Certificates have been issued, has been utilized exclusively in pursuance of objectives envisaged in the Rules/Memorandum of SFDA and that the Grant has been spent as per the instructions/ rules and with the approval of Competent Authority in each case.
- (vi) The Accounts of SFDA, as mentioned in Para 7 (b) below, shall be open for inspection by the sanctioning authority and audit, both by the Comptroller and Auditor General of India or by any person authorized by him on his behalf in accordance with the provisions laid down in Section 14 of the C&AG (DPC) 1971 as amended from time to time and Internal Audit Party by the Principal Accounts Office of the Ministry or Department whenever it is called upon to do so.
- (vii) The auditing of accounts of the SFDA/FDAs, as mentioned in Para 7 (b) below, operated for GIM shall be carried out through a reputed Chartered Accountant who is also on the panel of C&AG. The audit report must be submitted along with the Utilization Certificate.
- (viii) The Grants-in-Aid shall be utilized on pro-rata basis before the end of the current financial year i.e. 2019-20 and unspent balance, if any, shall be refunded by SFDA to the Government of India as per the relevant provisions of GFR 2017.
- (ix) Detailed progress report of the activities taken up by SFDA under GIM shall be submitted to MoEF&CC soon after the end of financial year, along with photographs (with date) prior to commencement and after completion of each activity.
- (x) The Utilization Certificate and progress report along with photographs should be uploaded by SFDA/State Government in their website for public access.


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- a) The activities under the Mission shall be implemented on pro-rata basis in the areas as indicated and in the project proposal and approved by the GIM Directorate.
- b) The funds received by the SFDA shall be deposited in its exclusive and separate bank account in a Nationalized Bank, which would be operated jointly by its Chairperson and the Member Secretary. The interest amount if any, accrued on the deposits of these funds shall be treated as part of the SFDA's additional resources and would be adjusted towards further instalments of the grant/assistance in the same financial year.
- c) Within a period of seven days of receipt of funds from the State Government of Punjab; the SFDA shall transfer the amount earmarked to the concerned FDAs for carrying out proposed activities in different L2 landscapes.
- d) The funds received by the FDA from SFDA shall be deposited in its exclusive and separate bank account in a Nationalized Bank, which would be operated jointly by its Chairperson and the Member Secretary. The interest amount if any, accrued on the deposits of these funds shall be treated as part of the FDA's additional resources and would be adjusted towards further instalments of the grant in the same financial year.
- e) The FDAs shall release the amount to the JFMCs/EDCs within 15 days of receipt of funds from the SFDA preferably by Electronic Clearance System (ECS).
- f) The respective JFMCs/ EDCs shall deposit the funds thus received from the FDA in their exclusive and separate bank account in a Nationalised Bank/ a Cooperative Bank or a Post Office, which would be jointly operated by the President and the Member Secretary. The interest amount if any, accrued on the deposits of these funds shall be treated as part of the JFMC/EDC's additional resources and would be adjusted towards further instalments of the grant in the same financial year.
- g) FDA/ JFMCs shall maintain a record of all assets created under the project as per GFR 151 and furnish CST in case of purchase of leviable goods.
- h) Contractors / middlemen/ intermediate agencies are not permitted to be engaged for execution of any of the works under the scheme so as to ensure that the full wages are paid to the workers.
- i) Payment towards wages/remuneration should be made through bank accounts of recipients in case of contractual engagements in compliance with DBT scheme. The copy of PF and ESI along with the evidence of deposit of TDS/ Service Tax should be submitted to the GIM Directorate.
- j) Evidence of deposit of TDS/ Service Tax in case of contract payments and CST in case of purchase of leviable goods.
- k) A quarterly statement of accounts and progress of works carried out in the L3 level landscapes shall be submitted by each JFMC/ EDC to the FDA which, in turn, shall compile its own progress report for onward submission to SFDA. SFDA shall prepare a comprehensive Annual Report on the progress of works and utilization of funds in respect of all L2 level landscapes and submit to MoEF&CC, Government of India soon after the end of the financial year.
- l) In case a FDA fails to execute the project in the identified L2/L3 landscapes within the stipulated time, including such extensions as may be granted by the Competent Authority, the Competent Authority may, in its discretion, require the SFDA to refund the grant in whole or in such part on account of the concerned FDA along with interest thereon.
- m) There shall be no diversion of earmarked funds from one L2/L3 landscape to another one except in case of unavoidable circumstances and only with the prior approval of Mission Directorate.
- n) Except for supervening impossibilities, the Chairperson and the Member Secretary of the SFDA/FDA shall be solely responsible and accountable for successful implementation of the project.



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- o) The funds released under the scheme shall be subject to audit by the Comptroller and Auditor General of India or his nominated officer. Any other agency/ officer (s) authorized by GIM shall have the right of access to the books and accounts of the SFDA/ FDA/JFMCs and EDCs for the funds received under the project.
- p) The SFDA shall submit non-diversion and non-embezzlement certificate each time a request for release of grant is made to GIM Directorate.
- q) The SFDA shall be responsible for guidance, coordination, supervision, periodical reporting and monitoring the implementation of the project by their constituent FDAs/JFMCs/ EDCs. The project shall also be monitored periodically by the respective State Forest Departments and all assistance for this purpose shall be rendered by the SFDA. In addition to this, MoEF&CC shall supervise the project, as and when deemed required.
- r) The Competent Authority reserves the right to terminate the grant at any stage if it is convinced that the grant has not been properly utilized or appropriate progress has not been made.
- s) The SFDA shall follow strict corruption mitigation strategies while utilizing the funds.
- t) The implementation of the project and maintenance of plantations raised there under that spill over to the next year shall be the responsibility of the State Government unless the GIM scheme is continued.
- u) SFDA shall take necessary steps to ensure raising of quality seedlings and maximum survival of plants under the GIM Scheme. The survival percentage of plantation shall be reflected in the subsequent Quarterly Progress Report submitted to the Ministry along with the details on the progress of activities carried out under the Mission.
- v) SFDA shall also submit a certificate to the effect that all conditions laid down in the Implementation Guidelines and the Sanction Order are being followed each time a request for release of grant is made to GIM Directorate.
- w) The project should be completed within the stipulated time period as reflected in the Perspective Plan and APO. The SFDA shall furnish two (2) copies of detailed report to Mission Directorate within two months of completion of the project.
- x) The expenditure for the purchase of equipment's and creation of capital assets must not exceed 5% of the total cost of the APO and a copy of purchase of permanent equipment's may be furnished.

8. The SFDA shall also ensure the following conditions, prior to seeking the release of the next instalment of funds:

- a) The State Government shall ensure that the work of preparation of comprehensive Micro-level plans is duly carried out after taking into account all the activities/interventions to be implemented with the funds available from various sources/complementary schemes to ensure convergence. The information related to such financial micro-planning in respect of the landscapes showing the details of the break-up of the funds from various sources (e.g. MoEF&CC, CAMPA, MNREGS, etc.) that are required to be converged in the ratio approved by the CCEA shall be furnished by the State Government.
- b) The detailed baseline data after preparation of micro-plans for L3 level landscapes in respect of all the monitorable parameters shall be furnished by the State Government while submitting the proposal for release of further funds.
- c) Latitude/longitude coordinates of each landscape/area of intervention where the activities under GIM or convergence activities are proposed with any other complementary scheme will be furnished by the State Government.
- d) Geo-coordinates along with geo-referenced maps (including soft copy in .shp/.kml format) for each landscape/area where the activities under GIM or under convergence are proposed and being undertaken shall be duly authenticated by an officer.



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the implementation of the scheme and furnished with the physical progress report.

- f) Certification that the creation/Maintenance work has been carried out in the area of which geo-references have been submitted for advance work during 2016-17.
- g) Ensure saturation of the selected landscapes sequentially starting with L3s and progressing over L2s and L1s with the requisite interventions in the stipulated time period to avoid duplication.
- h) The contribution of State's matching share should be reflected in the UC.

9. In accordance with the revised procedure, the Reserve Bank of India may please be advised to pass on the credit to the Central Accounts Section, Nagpur for transferring the funds to the accounts of Government of Punjab and to debit the amount to the Account of Ministry of Environment, Forest & Climate Change, Govt. of India, New Delhi.

10. The State Government of Punjab would make provisions in their budget and on receipt of funds from RBI, release the grants of above funds within 15 days of the issue of this sanction letter to SFDA the details of which are given below, under intimation to this office.

Name and Address of SFDA	Name of Bank where A/c of SFDA held	Name and complete address of the bank branch	IFSC/MICR Code/ Bank Branch Code	Type of Account	Account No.
State Forest Development Agency, Forest Complex, Sector-68, Mohali	UCO Bank	UCO Bank, SCO No. 22, Phase-I, Mohali	UCBA0000445	Current Account	04450210000489

11. The implementing agency is requested to ensure that the Central Assistance being released shall be gainfully utilized in furtherance of the approved creation work without any time overrun under the project/scheme. The proposed area coverage under the work programme should not be over-lapping with any other Central/State scheme and there should be no duplication of central / external assistance in any case.

12. The expenditure is debitable to the following Head of Accounts under Demand No. 25 of Ministry of Environment, Forest and Climate Change (2019-20):

Items	Head of Accounts	Allocation (in Rs. Lakh)
Grant-in-Aid-General	3601.06.101.01.31	99.840
	Total	99.840

13. The sanction issues with the approval of the Competent Authority under the power delegated to the Ministries/Departments with the concurrence of Integrated Finance Division vide their Diary No. 102552 AS&FA dated 19-11-2019.

Yours faithfully

(Vijay P. Dwivedi)

Under Secretary to the Govt. of India

Encl: as above

Copy to: -

1. The Chief Secretary, Govt. of Punjab, Chandigarh.

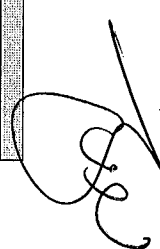
2. The Principal Secretary, Department of Forest & Wildlife Preservation Govt. of Punjab, Chandigarh.
3. The Principal Secretary, Department of Finance, Govt. of Punjab, Chandigarh.
4. The Principal Secretary, Department of Planning, Govt. of Punjab, Chandigarh.
5. Principal Chief Conservator of Forests, Department of Forest & Wildlife Preservation, Govt. of Punjab, Mohali.
6. The Accountant General (A&E), Govt. of Punjab, Chandigarh.
7. The Addl. Pr. Chief Conservator of Forests, Regional Office (NZ), MoEF&CC, Govt. of India, Chandigarh.
8. Additional Secretary & Financial Advisor, MoEF&CC, New Delhi.
9. Inspector General of Forests (Forest Conservation), MoEF&CC, New Delhi.
10. Joint Secretary (Climate Change), MoEF&CC, New Delhi.
11. Joint Secretary (MGNREGS)-RE-I, MoRD, New Delhi.
12. Joint Secretary (PF-II), Department of Expenditure, Ministry of Finance, New Delhi.
13. The Manager, Reserve Bank of India, Nagpur.
14. The Principal Director (Audit), Scientific Department, AGCR Building, New Delhi.
15. Account Officer (B&A), MoEF&CC, New Delhi.
16. Sanction Folder/ Guard File.

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Annexure-1: Work Plan giving landscape-wise details for carrying out Creation/Plantation and Maintenance work of FY 2019-20

Wage Rate: Rs. 280.0/day
Physical Target in Ha. And Financial Target in Rs. Lakh

S. N.	Submission/Intervention	Category	Type	Admissible Cost Norm (Rs./ha)	Shivalik Landscape (L1)						Total													
					Hoshiarpur	Garh Shantkar	Dasua	Roopnagar	SAS Nagar	Phy.		Fin.	Phy.	Fin.										
A. Cost norms for Sub Missions and Intervention																								
1	Sub Mission 1: Enhancing quality of forest cover and improving ecosystem services (4.9 m ha)	a) Moderately dense forest cover, but showing degradation b) Eco-restoration of degraded open forests	b) Maintenance I Year	6300	66	4.16	80	5.04	65	4.10	16	1.01	15	0.95	242	15.25								
																	c) Maintenance II Year	2100	34	0.71	30	0.63	64	1.34
c) Maintenance II Year	4200	312	13.10	200	8.40	263	11.05	167	7.01	177	7.43	1119	47.00											
														2	Sub Mission 2: Ecosystem restoration and increase in forest cover (1.8 mha)	b) Restoring Scrublands	b) Maintenance I Year	21000	115	24.15	160	33.60	130	27.30
c) Maintenance II Year	7000	18	1.26	25	1.75	43	3.01																	
								b) Maintenance I Year	21000	22	4.62	44	9.24											
c) Maintenance II Year	7000	16	1.12	10	0.70	26	1.82																	
								4	Sub Mission 4: Agro-Forestry and Social Forestry (increasing biomass & creating carbon sink): 3 mha	a) Farmer's land including current fallows	b) Maintenance I Year	8400	0.0	0.00	116	9.74	81	6.80	72	6.05	57	4.79	326	27.38
c) Maintenance II Year	2800	12	0.34	8	0.22	20	0.56																	
5	Promoting alternative fuel energy	Biogas, solar devices, LPG, Biomass-based systems, improved stoves	Total 1st year Maintenance work cost	262	40.36	600.0	82.82	385.0	55.04	285.0	42.63	200.0	28.58	1732.0	249.44									
																Total (A)	346	15.48	200	8.40	275	11.38	201	7.73
Total (A+B)	20	0.66	20	0.66	18	0.59	20	0.66	13	0.43	91	3.00												
													B. For Support Activities	Cost of Promoting alternative fuel energy	56.51	91.88	67.02	51.02	39.75	306.17				
Activities Cost	Research (2% of A)	1.13	1.84	1.34	1.02	0.79	6.12																	
								2	Publicity/Media/outreach activities (1% of A)	0.57	0.92	0.67	0.51	0.40	3.06									
3	Monitoring and Evaluation (1% of A+B)	0.57	0.92	0.67	0.51	0.40	3.06																	
								4	Livelihood improvement activities, (17% of A)	9.61	15.62	11.39	8.67	6.76	52.05									
5	Strengthening local-level institutions (5 % A)	2.83	4.59	3.35	2.55	1.99	15.31																	
								6	Strengthening FDS (5% A)	2.83	4.59	3.35	2.55	1.99	15.31									
7	Mission Organisation, operation and maintenance, contingencies and overheads (4% A)	2.26	3.68	2.68	2.04	1.59	12.25																	
								Grand Total (A+B)	19.78	32.16	23.46	17.86	13.91	107.16	413.33									
Grand Total (A+B)	76.28	124.04	90.47	68.87	53.66	413.33																		


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